

# LEARNING ROADMAP

## **SECTION THREE: To be completed at end of experience (one week prior to end of employment period)**

**Step 1:** Working learner completes UConn Career Ready Post-Assessment. This assessment can be found on HuskyCT

**Step 2:** To be completed independently by the working learner and discussed with supervisor:

### **A. Résumé Development and Competency Articulation:**

Reflect on the skills you demonstrated and accomplishments you achieved during your student employment and develop a minimum of 3-4 bullet statements to use when adding this working learner experience to your résumé. While crafting these statements, particular focus should be placed on demonstrating behaviors that align with the career competencies you hope to utilize in your future endeavors; feel free to pull from examples you may have included when taking the UConn Career Ready post-assessment or examples you may have already included during your Quinnia Resume Assignment

You are encouraged to review these bullet statements with your supervisor for feedback on what you wrote and, how well they align with your accomplishments. You may also consider using Quinnia or other résumé writing resources available at the Center for Career Readiness and Life Skills for assistance on tailoring these bullets for specific job applications or interviews in the future.

1.

2.

3.

4.

## **B. Performance Self-Assessment:**

1. What is the greatest takeaway (i.e., accomplishment, skillset, thought process, realization, etc.) you have from your role this year?
2. What are some challenges you faced during the year and how would you assess the way you navigated them? How will you approach handling future challenges based on this experience?
3. What are some challenges you faced during the year and how would you assess the way you navigated them? How will you approach handling future challenges based on this experience?
4. Please provide feedback on ways your Work+ supervisor can enhance this position in the future or provide more direct support to future working learners.

**Step 3:** Supervisors should complete a Competency Assessment and Performance Assessment with their working learners:

**Competency Assessment:**

Supervisors and their working learners should each complete The UConn Career Ready Post-Assessment to evaluate the working learner's proficiency with the NACE Career Readiness Competencies. After each individual assessment has been completed, the supervisor and working learner should have a conversation using the questions below, to discuss competency enhancement and articulation.

1. In what specific ways do you feel your current role has helped you develop key competencies important for your career growth? Can you give me examples?

2. How do you think your strengths contributed to furthering our team's goals?

3. Looking ahead, which competencies do you believe are most critical for your career advancement? How do you plan to further develop these competencies?

