How Supervisors Can Help Working Learners Become Career Ready

Employers seek specific attributes when reviewing college students' resumes. According to the National Association of Colleges and Employers (NACE) Job Outlook Survey 2025*, the top qualities respondents look for include:

Problem Solving	88.3%	
Teamwork	81.0%	
Written Communication	77.1%	
Initiative	73.7%	
Technical Skills	73.2%	
Analytical/Quantitative	67.0%	

SUPERVISORS PLAY A PIVOTAL ROLE IN HELPING WORKING LEARNERS ENHANCE THESE SKILLS AND ATTRIBUTES THROUGH THE DEVELOPMENT OF THE EIGHT NACE CAREER READINESS COMPETENCIES.

- Encourage working learners to tackle challenges independently
- Organize projects that require teamwork and promote collaboration
- Provide working learners the chance to draft reports, emails, presentations, etc.
- Support working learners in proposing new, or leading, projects
- Share constructive feedback and underscore the importance of reliability
- Offer training/encourage use of relevant software and technical tools
- Rotate responsibilities to help working learners adapt to different situations
- Include working learners in data analysis tasks that require interpretation

^{*} National Association of Colleges and Employers. "What Are Employers Looking for When Reviewing College Students' Résumés?" NACEWeb, n.d., <u>www.naceweb.org</u>. Accessed 27 Dec. 2024.

